



EXAM RETEST INSTRUCTIONS

RETEST POLICY

- Test Takers only need to retake the portion(s) of the exam that were not passed (manual skills, written, or both).
- You must purchase a retest voucher in order to retake the exam.
- You must wait at least 30 days following the original test date before scheduling a retest. If one or both parts of the exam are still not completed successfully after the first retake, then you must wait at least six (6) months for the next retake (hopefully devoting this time to increased study and experience). After three attempts, a completely new registration process is required and both assessments must be purchased and completed anew, even if one had been passed previously.
- If one or both parts of the exam are not retaken successfully within 18 months of the original exam date, you must purchase a new voucher and take both parts of the exam in order to seek certification. All retest vouchers expire 18 months from the test taker's original exam date, regardless of when they were purchased.

PURCHASING A RETEST VOUCHER

FLS

Visit our website at www.flsprogram.org to download and print the [FLS Order Form](#) from the link on the home page. Please complete the form and email the form with credit card information to fls@sages.org. You can also mail in your completed order form with a check. Once your order has been processed, you will be emailed an FLS retest voucher.

FES

Please go to our website at <http://www.surgicalfundamentals.org> to purchase a retest voucher. Retest voucher must be purchased from the same account as original test voucher.

FUSE

Please go to our website at <http://www.surgicalfundamentals.org> to purchase a retest voucher. Retest voucher must be purchased from the same account as original test voucher.

SCHEDULING YOUR RETEST APPOINTMENT

Once you have purchased your retest voucher, go to www.webassessor.com/sages and log in to your existing test taker account. If you have forgotten your username or password, please click on the 'forgot password' icon in the top right-hand corner of the Webassessor home page to have the information emailed to you.

Click 'register' and then choose the applicable retest exam from the list of options. Continue with the process using the same steps you took to register for the exam the first time, selecting the test center of your choice. Please refer to the [Test Taker Registration Guide](#) for additional scheduling help. Please be sure to take your retest voucher with you on the day of your exam. Note the expiration date on your retest voucher and make sure to schedule and complete your retest prior to that date.